

# Volunteer Health and Safety



# Why is it important to manage safely?

## Moral

Employers owe a duty of care to workers, their families, society and the environment

## Legal

The HSWA requires employers, workers and others to eliminate or reduce risk as far as reasonably practicable

## Financial

Managing safely can help to produce safer and more effective ways of working



# SO WHERE DO YOU START?

Know your health and safety **Risks** ...



... manage them **proportionately**



Understanding of

# Health and Safety Legislation

# Land Owner Responsibilities

## Auckland Council - Responsibility

- Land Owners as a PCBU must ensure, so far as is reasonably practicable, the health and safety of workers/Volunteers,
- That other people are not put at risk by this work.

**This is called the ‘primary duty of care’.**

# Volunteer duty

- Doing tasks that have been assigned to you
- Doing tasks you have been trained to do/familiar with
- Not doing tasks you think are unsafe
- Reporting hazards and risks
- Providing feedback on health and safety issues
- Using the personal protective equipment (PPE) if it is required, and using it as instructed



## Traps set for pest animal control



- Please do not touch
- children must be supervised
- keep pets under control.

Traps targeted: rodents, possums and weasels



Some traps may attract other animals  
Please ensure traps are properly secured

For more information call 09 221 3111  
or visit aucklandcouncil.govt.nz



# Hazard/Risk Identification



Understanding of

# Risk Management

# Risk Management/Assessment



# Identify Hazards/Risks

## Hazards

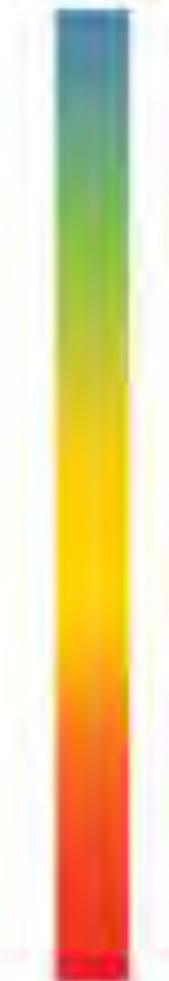
- Manual Handling
- Uneven/Slippery Ground
- Incident When Working Alone
- Using Hand Tools

## Risk

- Strained/Sprained muscles
- Slips, Trips and Falls
- Unable to get help.  
Untreated Injury
- Strained/Sprained muscles

# Hierarchy of Controls

Most effective



Least effective



**Increased participation and supervision required**

Understanding of

# Risk matrix

# Calculate the Risk

Risk Matrix						
Consequences	5 Extreme	Moderate	High	High	Extreme	Extreme
	4 Major	Moderate	Moderate	High	High	Extreme
	3 Moderate	Low	Moderate	Moderate	High	High
	2 Minor	Low	Low	Moderate	Moderate	Moderate
	1 Insignificant	Low	Low	Low	Moderate	Moderate
		1 Rare	2 Unlikely	3 Possible	4 Likely	5 Almost Certain
		Likelihood				

Risk Tolerance	Approval	Actions/Mitigations	Monitoring Review
<b>Tolerable risk with current controls measures</b>	Trained staff member	<p>Proceed and monitor if there are no other potential control measures that may be practicable to reduce the risk further.</p> <p>Monitor to ensure the effectiveness taking corrective action where necessary.</p>	Annually or if activity/action changes.
<b>Risk can be tolerated in exceptional circumstances</b>	Team Leader	<p>Review risk assessment and introduce further controls to reduce risk to acceptable level.</p> <p>Team Leader to sign off. Controls to be actively monitored to ensure effectiveness.</p>	Quarterly or if activity/action changes.
<b>Undesirable risk</b>	Department Head	<p>Stop task and reassess activity immediately. Control measures are in place to lower risk to acceptable level.</p> <p>Detailed risk assessment with further controls to be approved by Department Head. Controls to be actively monitored to ensure effectiveness.</p>	Monthly or if activity/action changes.
<b>Unacceptable risk</b>	ELT	<p>Stop task and reassess activity immediately. Detailed risk assessment with further controls to be developed.</p> <p>Activity can only resume when <b>approved</b> by ELT under advice from the Corporate H&amp;S Team. Control measures to be actively monitored to ensure effectiveness.</p>	Monthly or if activity/action changes

# Assess Risk and provide controls

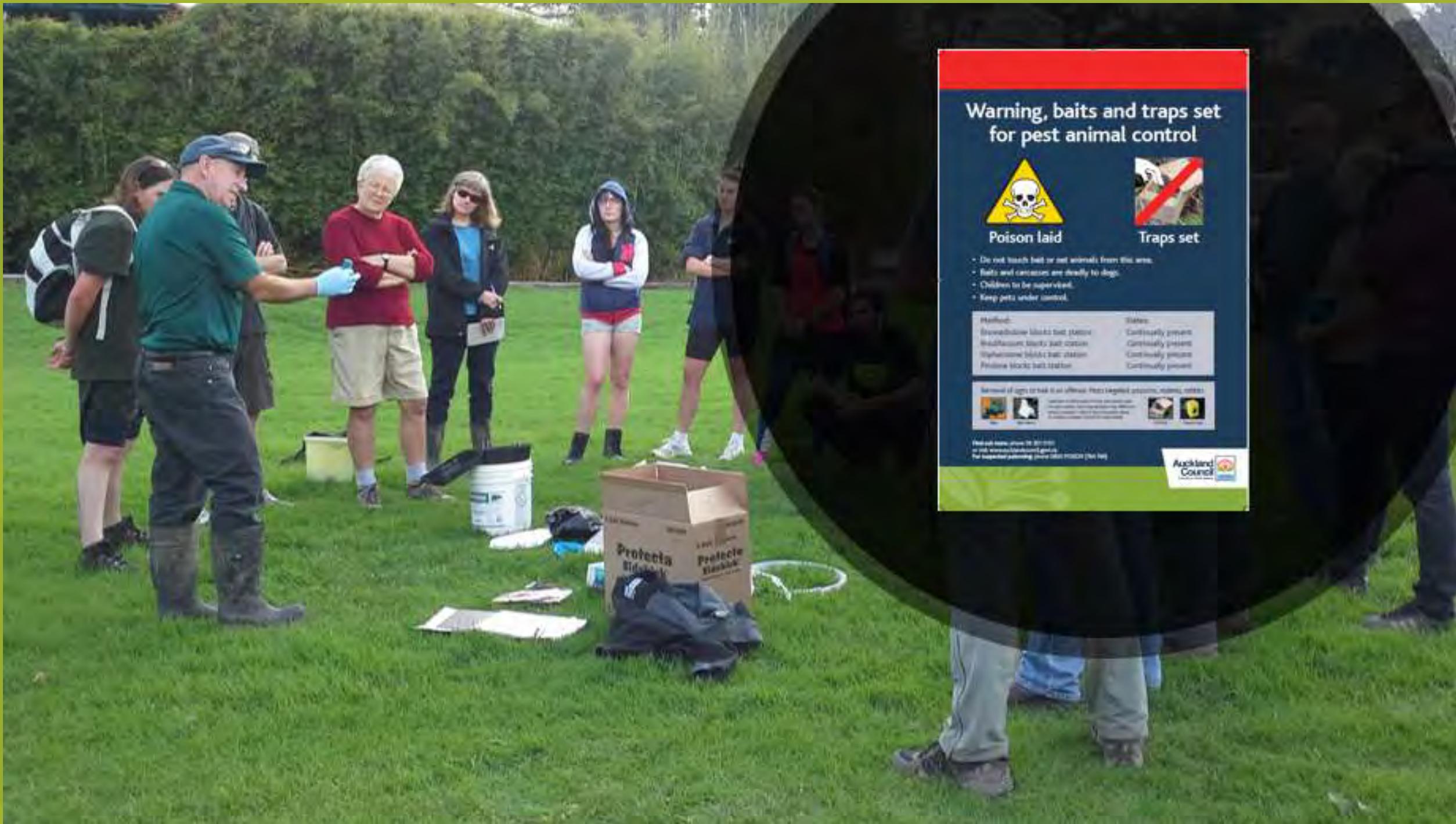
Hazards	Risk	Risk Level Before Controls	Controls	Residual Risk
Manual Handling	Strained/Sprained muscles	3 x 5 High	Deliver materials close to work area Wheel Barrows, small loads and Lift safely	3 x 1 Low
Uneven/Slippery Ground	Slips, Trips and Falls. Untreated Injury	3 x 5 High	Good walking boots Do not carry heavy items over uneven/slippery	2 x 1 Low

Apply to Council

# Auckland Council

*Te Kaunihera o Tāmaki Makaurau*





## Warning, baits and traps set for pest animal control



Poison laid



Traps set

- Do not touch bait or set animals from this area.
- Baits and carcasses are deadly to dogs.
- Children to be supervised.
- Keep pets under control.

Baited:	Status:
Bromadiolone block bait station	Continually present
Brodifacoum block bait station	Continually present
Hydantoin block bait station	Continually present
Flouresone block bait station	Continually present

Removal of eggs or bait is an offence. Please report any removal, damage, or theft to the Auckland Council Pest Control team.

For further information, please contact 09 252 2525 or visit [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz)



# Keep it in the Green

